



## **About Us**

E-focus is a community based not-for-profit organisation that delivers a range of services to alleviate disadvantage and enrich the lives of individuals and local communities. We deliver training and education programs, employment assistance and community development projects to support people into meaningful employment.

## What Services Are Available?

ParentsNext helps eligible parents to plan and prepare for employment by the time their children go to school. ParentsNext providers work with parents to help them set education and employment goals, develop a pathway to achieve their goals and link them to services and activities in the local community.

We understand that for many parents with young children, the prospect of returning to work can be overwhelming. The ParentsNext program delivered by E-focus, works with parents like you to help you to prepare you to either re-enter the workforce or return to study by the time your youngest child starts school.

Working together with you, we will begin by developing an individual Participation Plan designed to help you identify your employment and education goals and the steps which may be taken to reach these goals.

## These may include:

- Exploring options for further study with training and education programs in your area
- Assistance in identifying suitable childcare providers
- Work-readiness workshops

- Connecting you with other parents with young children through local story-time, playgroup activities and support groups
- Planning support in balancing parenting and work or study commitments
- Referral to counselling and case management
- Child and Maternal Health, Mental Health and Family Planning Referral pathways
- English as second-language learning programs
- Accredited English support program
- VCE and education completion options, including year 12 equivalency
- Housing support
- Workplace 'taster' opportunities and volunteer program
- Parenting support groups
- Culturally-specific community support

## Working with you

E-focus – ParentsNext accepts and welcomes diversity and is committed to ensuring equitable access to high quality, culturally appropriate services for people from Aboriginal and Torres Strait Islander and CALD backgrounds. If required, we can link you in to local programs and initiatives specific to these needs.

We are committed to providing a safe and welcoming space for you and your children. We are happy to meet with you, where possible at a time and location that suits you, and we encourage you to bring your child along to the sessions. We will provide interpretation services, specialised cultural supports and disability access assistance if needed.



If you are happy with the assistance you are receiving, we would love to hear from you – please contact us on 8582 9508. If you don't think you are receiving the right help and would like to make a complaint, please talk to your E-focus ParentsNext Project provider first. E-focus - ParentsNext offer a feedback process which is fair and will try to resolve your concerns. You may also contact the Department of Jobs and Small Business' National Customer Service Line on 1800 805 260

**Shop 48** The Harmony Centre, 46/48 The Mall, Heidelberg West VIC 3081 **Telephone** 03 8582 9508 **www.e-focus.org.au**